



## Non-Disclosure of Directory Information

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In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Central Carolina Technical College may release directory information without the consent of the student. CCTC designates the student information below as directory information. This information is only released exercising extreme caution, so as not to cause harm to the student.

### Directory Information

Name	Phone Number	Honors and Awards Received
Mailing Address	Dates of Enrollment	Degree/Diploma Awarded
Email Address	Program of Study	College-wide ID (CID)
Photographic, videographic, and electronic images		

**Complete the information below if you DO NOT want your directory information released.** Students should consider the effect of a decision to withhold directory information. Once submitted, requests for directory information will be refused. This includes requests for enrollment and degree verifications, publishing of awards received, etc. (Subject to FERPA exceptions).

Your request to withhold directory information will remain in effect until it is revoked in writing.

Name (Please print): \_\_\_\_\_  

Last Name
First Name
Middle Initial

College-wide ID (CID): \_\_\_\_\_

\_\_\_\_\_  
 Today's Date

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**FOR OFFICIAL USE ONLY- (Form must be turned in to the Student Records Office – Building M100 RM 24A)**

Student identity verified via photo ID by: \_\_\_\_\_  
Faculty/Staff Member

Date Received in Student Records: \_\_\_\_\_ Processed by: \_\_\_\_\_  
 Record marked "Confidential" by Student Records Student Records Staff