

Scholarship Enrollment Guide Certified Nursing Assistant (CNA)

Program Description: This program provides students with basic training in the care and delivery of health services to geriatric and/or acutely ill patients confined in short-term facilities, long-term institutions, and home care. This program includes ethics, home care, and more in-class and on-site clinical experience. This program will also include a CPR certification course. Students requesting a scholarship will be required to attend an online 9-hour Introduction to Health Sciences Training course (at no cost) prior to starting the CNA program. Details are on page 2. **Total course hours: 108**

Program Delivery: The majority of this program will be delivered in-person and via Zoom. Participants will need a computer or laptop with reliable internet. Using a phone or tablet is not recommended. Access to CCTC computer labs can be made available to students, if needed.

Step 1: Basic requirements

- Physical Examination (see physical exam form) – you do not have to use our form, but all the information is required. We will not accept any physical exams that are more than one year old.
- Immunization records (see next page for additional information)
- Complete a Workforce Development registration form (see next page for additional information)
- Students will be required to get a TB shot within 30 days prior to being placed on a clinical site. This does not need to be done during your physical

***Fees associated with meeting the basic requirements for a scholarship are the responsibility of the student and will not be reimbursed. Meeting basic requirements does not guarantee a scholarship.**

Step 2: Application / Interview

- Schedule an application appointment with Deborah Richardson 803-778-7837 or richardsondf@cctech.edu
- Bring the following to your appointment
 - Documentation of physical
 - Copy of immunization records
 - Completed Workforce Development registration form

Step 3: Scholarship decision

- Scholarships are awarded on a first come, first served basis for students who meet all the scholarship requirements and successfully complete the Introduction to Health Sciences Training.

Step 5: Materials and fees

- Scholarship covers: tuition and books
- Students are responsible for the state certification exam fee
- Students are required to have an uniform, shoes, and lab coat prior to starting clinicals

Step 6: Participation

- Attendance is required for all class meetings and clinical
- A minimum grade is required for successful completion of the program

Central Carolina Technical College

Workforce Development Division

Advanced Manufacturing Technology Training Center

853 Broad St., Sumter, SC 29150

803-778-6656, <http://www.cctech.edu/training-continuing-ed>

Introduction to Health Sciences Training

This 9-hour online program provides includes an overview of the healthcare industry, ethics, HIPPA, compliance, medical records, and various entry level positions in the industry. **Students will not be eligible for a scholarship until they have successfully completed the Introduction to Health Sciences Training program.** Student success will be based on attendance, participation, and completion of assignments. Successful completion is ultimately determined by the instructor. There is no fee associated with the training.

Immunization Records:

An individual's immunization records should be available at the local health department office in the county you were born. The **Sumter County Health Department is located at 105 North Magnolia Street, 29151 (803-773-5511)**. Family doctors may also have the records.

Workforce Development Registration Form

Visit <http://www.cctech.edu/training-continuing-ed/registration/> or stop by the AMTTC at 853 Broad St., Sumter (Monday-Friday: 8:00 a.m. – 4:30 p.m.)

Tentative Course Dates:

Course dates are to be determined and may be adjusted depending on student availability & class enrollment.

Course Location:

This course will be offered at CCTC's **AMTTC at 853 Broad St., Sumter**