

**Central Carolina Technical College**  
**Higher Education Emergency Relief Fund (HEERF)**  
**Quarterly Report**  
**December 31, 2020**

1. On April 10, 2020, Central Carolina Technical College signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. The total amount of funds that the institution received from the Department on April 21, 2020, pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$1,420,628**.
3. The total amount of Emergency Financial Aid Grants distributed to students beginning April 24, 2020 under Section 18004(a)(1) of the CARES Act and as of December 31, 2020 is **\$1,420,628**.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is **3,635**.
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act is **2,401**.
6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act were:
  - a. The college ran a report of all spring term students as of March 16, 2020 who were Title IV eligible and not enrolled in an exclusively online program. This report indicated which of these students received Pell grants.
  - b. There was a population of 168 students who had not completed a FAFSA. Those were manually vetted through NSLDS for Title IV eligibility and it was determined that 144 of those students were eligible.
  - c. Eight (8) eligible students were found to have been missed in the initial disbursement and were awarded when they were discovered.
  - d. Based on the funding available, the college made the decision to award \$700 to Pell grant students, and \$300 to the other Title IV eligible students in the spring of 2020.
  - e. Forty-five (45) additional nursing students were awarded \$300 in August 2020 because their clinical requirements were extended due to COVID-19.
  - f. Three (3) additional eligible students were awarded \$485, \$822 and \$1056 respectively based on individual, COVID-19 related circumstances in August and November 2020.
  - g. The college ran a report of all eligible fall term students as of November 18, 2020 who were not enrolled in an exclusively online program. These students were invited to complete an online application for emergency funds. Students that submitted an application and met the criteria were awarded \$500 in December 2020.
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants: See attached letter that was provided to all students who received the grant, and posted on social media. Also see attached letter inviting qualified students to apply for emergency grants in November 2020 and letter of notification of award in December 2020.

## Letter provided to recipients of HEERF grant recipients and posted on CCTC social media

Dear CCTC Titan,

These are unprecedented and challenging times for CCTC students and everyone alike. We know you find yourself grappling with issues you never imagined, and we want to assure you we are here to provide you resources that you may need. That is why we're focused on implementing the **Coronavirus Aid, Relief, and Economic Security (CARES) Act** quickly and faithfully.

This federal aid helps college students whose lives have been disrupted, many of whom are facing financial challenges and struggling to make ends meet. This emergency financial aid grant is designed to help cover expenses, such as food, housing, course materials, technology, health care, and childcare. The legislation differentiates between Pell students and non-Pell, so the amount you receive will differ depending on whether you received a Pell Grant in the Spring semester. The regulations dictate that this aid can only be awarded to Title IV eligible students who were not originally enrolled exclusively in an online program. Pell grant students will receive \$700 and others will receive \$300. A payment will be sent to you today, Friday, April 24, 2020 through the normal Bank Mobile refund process, to help you with those costs. Make sure your refund preference has been selected with BankMobile. For more information about BankMobile, visit this link: <https://bankmobiledisbursements.com/student-experience/>.

All eligible students enrolled in at least one course in a degree seeking program which is not exclusively online as of March 16, 2020, will receive some form of assistance. These funds are not a loan and will not be considered in your financial aid award package for this academic year. All funds will go directly to you, even if there is a balance due at this time. However, if you are able, you may want to use these funds to apply towards any balance due or for Summer or Fall enrollment.

Please do not hesitate to contact the Financial Aid Office at 803-778-7831 or [finaid@cctech.edu](mailto:finaid@cctech.edu) if you have any questions. Please stay safe, and we look forward to seeing you again on campus in the near future.

Sincerely,

Dr. Michael Mikota  
President

## Letter provided to qualified students November 2020

Dear CCTC Titan,

As we approach the end of 2020, we know you may still find yourself grappling with issues you never imagined. CCTC is committed to help, and that is why we are issuing additional Emergency Coronavirus *Aid, Relief, and Economic Security (CARES) Act funds in the coming weeks. This federal aid helps college students whose lives have been disrupted, many of whom are facing financial challenges and struggling to make ends meet. This emergency financial aid grant is designed to help cover expenses, such as food, housing, course materials, technology, health care, and childcare.*

As a credit-seeking student enrolled in a program that is not completely offered online, you may be eligible for emergency funds to assist with those costs. Please complete the application at the following link no later than December 4<sup>th</sup>, 2020:

[https://www.surveymonkey.com/r/Emergency\\_CARES\\_Act\\_Student\\_Survey](https://www.surveymonkey.com/r/Emergency_CARES_Act_Student_Survey)

All applications will be reviewed to determine if your circumstances warrant a disbursement. If you qualify, a payment could be sent to you before the end of December 2020 through the normal Bank Mobile refund process to help you with those costs. Make sure your refund preference has been selected with BankMobile. For more information about BankMobile, visit this link: <https://bankmobiledisbursements.com/student-experience/>.

These funds are not a loan and will not be considered in your financial aid award package for this academic year. Once the funds are exhausted, we do not expect to receive any further CARES Act funding from the federal government. **The deadline to apply is December 4, 2020.**

Please do not hesitate to contact the Financial Aid Office at 803-778-7831 or [finaid@cctech.edu](mailto:finaid@cctech.edu) if you have any questions. Please stay safe, and we look forward to seeing you again in the near future.

Respectfully,

Terry L. Booth, CPA  
Interim President

## Letter provided to awarded students December 2020

Dear CCTC Titan,

Thank you for responding to our request for information through Survey Monkey. As previously discussed, CCTC is committed to help, and that is why we are issuing additional Emergency Coronavirus *Aid, Relief, and Economic Security (CARES) Act funds*. We know that so many of our student's lives have been disrupted and are facing financial challenges to make ends meet. This emergency financial aid grant is designed to help cover expenses, such as food, housing, course materials, technology, health care, and childcare.

We have determined through your responses to the survey that your circumstances warrant an emergency disbursement. As a credit-seeking student enrolled in a program that is not completely offered online, you will be receiving an amount of \$500.00. These funds are not a loan and will not be considered in your financial aid award package for this academic year.

Please make sure your refund preference has been selected with BankMobile. For more information about BankMobile, visit this link: <https://bankmobiledisbursements.com/student-experience/>.

Please do not hesitate to contact the Financial Aid Office at 803-778-7831 or [finaid@cctech.edu](mailto:finaid@cctech.edu) if you have any questions. Please stay safe, and we look forward to seeing you again at CCTC in 2021.

Respectfully,

Terry L. Booth, CPA  
Interim President